

Publication of the Vale of Aylesbury Local Plan - Proposed Submission

The VALP Proposed Submission document is due to start a six-week public consultation period from 9am Thursday 2 November until 5.15pm Thursday 14 December 2017.

On 18 October the Vale of Aylesbury Local Plan (VALP) Proposed Submission document was approved by Council for consultation and subsequent submission to the Secretary of State.

The VALP Proposed Submission has been published in order for representations to be made which specifically relate to the legal compliance and soundness of the Plan before it is submitted for an independent examination. This period is fixed by legislation and there is no room for flexibility.

What documents are available and how can they be accessed?

The attached Statement of Availability outlines the Development Plan Documents and details their accessibility.

[All of the publication material is available online](#)

Alternatively you can request a USB stick with the key publication material by contacting Forward Plans – details below. For your information, the USB material consists of:

- the Vale of Aylesbury Local Plan Proposed Submission Document
- the Vale of Aylesbury Local Plan Proposed Submission Policies Maps
- the Sustainability Appraisal Report
- the Habitats Regulation Assessment
- the Proposed Submission Consultation Statement
- the Evidence Base contents list
- select Evidence Base documents
- a Statement of Representation Procedure (also enclosed in this letter)
- a Statement of Availability (also enclosed in this letter)
- a series of seven topic papers
- a guidance note on how to complete the representation form
- the representation form for the VALP Proposed Submission
- the Statement of Community Involvement

Members of the public will be able to view a printed copy of the key publication material from the following locations:

- AVDC, Customer Service Centre, The Gateway, Gatehouse Road Aylesbury, HP19 8FF – where all of the above documents are available to view
- Several libraries across the district – where the Proposed Submission Plan and Sustainability Appraisal Report are available to view

Consultation portal

We wrote to all consultees previously asking for them to register for an account. Should you not have done this please take the opportunity to register your account as soon as possible as this needs to be done prior to submitting a representation.

Existing consultees who have previously used their email to make representations will be recognised by the online system. Upon initial login, you must use the 'request a new password' option.

Passwords must be a minimum of four characters; these can include numbers if you wish. Once you have done this, please make a note of your password as you will require this to access the system once you wish to submit your representations.

All consultees must ensure that personal details are completed in full. Failure to do so will result in your representation not being accepted, as this is a legal requirement.

Further guidance on logging into and using the online consultation system can be found on the portal help page.

How can people submit their comments?

Comments about the soundness or legal compliance of the Plan can be made online, via email or in writing by the following means:

- Electronically through the [online comment system](#) (preferred method)
- Via a [representation form](#), downloaded and emailed to localplanconsult@aylesburyvaledc.gov.uk
- In writing posted to Planning Policy, AVDC, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF.

All comments should be received by Aylesbury Vale District Council before 5.15pm on Thursday 14 December 2017 . We are unable, without exception, to accept late submissions.

What happens next?

Following the period for comment, we will summarise and collate the responses for the Planning Inspector. We will then submit the VALP Strategy (alongside the comments) to the Planning Inspector for independent examination .

If you have any questions on the content of this letter please contact Forward Plans at localplanconsult@aylesburyvaledc.gov.uk or call 01296 585308.

Yours sincerely

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www.aylesburyvaledc.gov.uk