**Worminghall Parish Council**

 **Draft Minutes of Meeting**

Held on **Thursday July 27th**, **2017**

**Present:** Cllrs:Skates, (Chairman), Showell (Vice Chair) Bramley, Black & 5 members of the public.

1/ Apologies: Cllr Hopcroft, Dst Cllr Rand,

**2/ Up-date Interests:** None

**3/ Minutes** from meeting June 29thth 2017: were agreed and signed by the Chairman as a true record, she then introduced Sally Chapman BA (HONS), Dip UP, MRTPI the consultant working to progress the Neighbourhood Plan to its conclusion.

**4/ Neighbourhood Plan:** Don Potter (Chairman of The Neighbourhood Plan Steering Committee) presented the Draft document to the Council apprising them of the process thus far and seeking their approval to continue with the draft plan in its current form. The Steering Group is seeking the agreement of the Parish Council that this document can be used as the basis for undertaking the necessary six week consultation with the residents on the policies contained therein and also its support for the site identified as suitable for future housing development based on those policies.

You may recall that this process started last summer when the Parish Council decided to form a steering committee to prepare a Neighbourhood Plan for Worminghall, reflecting the key priorities detailed in  the Community Led Plan (CLP) produced in 2014. The current steering group comprises of Tracey Skates, Steven Bramley, Ramsay Hovell ( who was also involved in producing the CLP) and myself as Chair. We are supported by Sally Chapman, a consultant who has extensive experience of planning matters and producing neighbourhood plans. It is anticipated that all the costs of producing the plan will be covered by grants available from government financed organisations.

A key element in preparing the plan has been to ensure that we have a clear understanding of the views of the residents on the key priorities for the village. As you will see from Section 5 of the report, there has been extensive consultation with the residents which together with the feedback received from the CLP, has given the steering group a very clear picture of the residents’ aspirations. The key conclusion arising from this feedback is that any future housing development in the village, should be modest in scale and provide a mix of housing that includes properties affordable to young families. At the village hall event held in February this year, a clear view was expressed by residents that they would support this scale of development on the basis that it provide an equipped play area and accessible green space. Section 10 of the report provides the detailed policies supporting such development.

In October 2016, all known landowners in Worminghall were approached and asked to put forward any land that could be made available for potential future housing development. Thirteen sites were identified which the steering group assessed against well-established sustainability criteria and  then, using a weighted scoring system, ranking them against the policies in this report

This process identified that Coldstream Farm together with the land at the rear of the Clifden Arms was the most suitable site for the following reasons:

 - part of the site already has outline planning permission for 3 houses

           - part of the site is already developed ie there is a bungalow and chicken barns

           - working chicken barns are considered an un-neighbourly use which would be removed

           - there is sufficient space for a fully equipped play area

           - a footpath link to the existing network would   be     provided through the Clifden Arms carpark

Based on this analysis , the draft WNP proposes this site as the preferred location for future development which is reflected in the revised village footprint included as Annex 1 of the report. The feedback received from residents during the consultation process also supports this location .

 In terms of where we currently are in the process, the steering group is waiting feedback from various statutory bodies who we are required to consult on the draft plan but it is not anticipated that any feedback we receive will fundamentally change the policies reflected in the draft plan. We also have to finalise the Site Assessment report which will be made available for the public consultation process alongside the plan.

Ms Chapman stated that: The Neighbourhood Plan is required to promote sustainable development and comply with European legislation. There are some stages in the process which have to be gone through before the NP can go out to consultation. When it is published for comment, there will be several technical reports accompanying it.

It is hoped that by the end of September this plan can be presented again to residents for further consultation. This will be advertised and flyers will be distributed. This met with unanimous support, agreement and approval from the Council to use the DRAFT document for public consultation. To be published on website.

**5/ Village Amenities: MVAS** Could someone confirm that it is working please. Vale Lottery – Postpone application until NP has been passed and funds can be put towards play equipment & maintenance contract.

Kerbstones loose on Clifden Rd - reported to Highways, it is not a priority. The tree in Clifden Road belonging to Garden Cottage will be pollarded and reduced by 30%, home owner was at the meeting.

**website:** <http://www.worminghall-pc.co.uk>

Clerk applied for grant for new office equipment, should hear if successful in September.

**6/ Ditches & hedges**: Clerk has asked for 3 quotes for grass cutting, clearing the footpath between Clifden Rd & Kings Cl, removing overgrown grass from the footpath on the Waterperry/Clifden Rd bend and removing weeds from the kerbs. Councillors agreed to employ Green & Growing this year. This will cost more this year than the grant from BCC will cover, as the village needs tidying up.

Clerk to organise walk about with Dave Smith Area Technician.

**7/ Community Area Forum**: Next meeting Sept 21st 7 – 9 Walter Rose Room, Haddenham VH. Cllrs Skates & Black to attend.

Parish Liaison meeting -Chairwoman attended:

**Re-organisation**

There is an ongoing major reorganisation of the planning depts and people’s roles are being transitioned.

There are 2 new dedicated liaison roles now in AVDC so each parish will have their own direct contact. The idea is that all planning queries will go through this person rather than the case officers being contacted directly. The aim is that it will leave the case officers more time to work on the applications.

**Vale of Aylesbury Local Plan**

The aim is for the draft Local Plan to be put forward to the Scrutiny Committee in September, and then to the Cabinet/Council in October. Parish councils will be invited to an event on (likely) 4th October. The aim is to get approval to be published on 18/10 and then out for broader consultation early November. Following this, AVDC are hoping to submit this in 01/18.

The plan is now working with a figure of 27000 new dwellings, half of which are either built or have planning permission.

The new draft moves away from a blanket percentage allocation to villages/towns and are now looking at capacity instead – most sustainable sites.

There was a discussion about the new Expressway that is being planned and AVDC are expecting to hear a decision about routes by the end of the year.

HS2

There was a brief discussion about HS2 and the next stages. IF HS2 approach the parish, it was stressed that it was important to talk to them at the pre –app stage – otherwise it may be too late.

**Other**

Questions were raised about the restrictions imposed on spending S106 funds.

Comments were made about the delays in determination of major planning applications and in planning enforcement.

AVDC blamed these on not having enough staff and apologised for these delays.

Next Parish Liaison meeting is to be held 13th Sept, Mezzanine room.

**Sentinel** (Manned speed camera with enforcement) This was discussed at length by the Councillors and it was decided not to employ this device but hold a Community Campaign to include Wornal Park to enforce speed and road awareness using posters and talks in the VH re- (parking on pavements, children running out of drives into the street, speeding etc.)

With 100 homes being built in Ickford, traffic will increase. If the campaign doesn’t work it was agreed to try the Sentinel.

Highways to be asked to move the 30mph signs out on Menmarsh Rd to give more time for motorists to slow down. Clerk to ask Dave Smith.

Gates to slow traffic were discussed again.

**8/ Planning**: None

**9**/ Planning Up-date: None

**10/Finance & Expenditure:**

All payments agreed by the Council. All cheques signed by two Councillors and counterfoils initialed to comply with Financial Regulations adopted 2016.

Clerk’s salary 18 Hours @ 9.99 plus stationery £181.12

Eon Streetlighting £100.66

Green & Growing £696.00

**13/Correspondence:** Letter received regarding ‘selling off’ of valued home in Waterperry Road. Clerk to write to Housing Trust to convey their dismay and ask that they reverse their decision.

2/ Minerals & Waste Consultation period ends 27th Sept.

3/ Community Impact Bucks has launched a photo competition for young children during the holidays. <http://www.communityimpactbucks.org.uk/news.php/817/photo-competition-social-action-in-bucks?dm_i=ESU,52JKD,LHXBVY,JEJQD,1>

4/ Next door website launched and provided a description of a van wanted in relation to tools stolen from 2 vans in the village: White Astra van reg MK11 AVP with black duct tape on right wing mirror.
Male and female occupants. Aged 20-25. Female had blonde hair.

 **14/Any Other Business**: Training for Defibrillator has been requested.

**15/ Closed** 8.56pm

**16/ Date of next meeting**: September 28th 8pm in the Village Hall

Another meeting will be convened to discuss any planning applications received prior to this date.

***Acronyms:***

MVAS Mobile Vehicle Activated Sign

AVDC Aylesbury Vale District Council

VH Village Hall

NP Neighbourhood Plan