**Worminghall Parish Council**

**Minutes of Meeting**

Held on **Thursday April 13th**, **2017**

**Present:** Cllrs:Skates, (Chairman), Showell (Vice Chair) Bramley, Hopcroft, & 8 members of the public.

2/ Apologies accepted from: Dst Cllr Rand

**3/ Declaration of Interests:** None

**4/ Minutes** from meeting February 16th 2017: were agreed and signed by the Chairman as a true record.

**5**/ Welcome and Congratulations to Sarah Black who has been co-opted onto the Parish Council, she signed the Declaration of Acceptance of Office and completed a Register of Interests form which will appear on the AVDC website.

She will attend a Councillor Training session in May.

**6/ Neighbourhood Plan –** Neighbourhood planning update (NP)

Don Potter, chair of the NP committee , gave a brief update on progress in preparing the Worminghall NP. He reported that following the public consultation on 4th February feedback had been received from residents on the various potential development sites.

He said that a clear preference for modest further development ( i.e. up to 15 houses) on the Coldstream farm site with some infill at the junction of Clifden Road and the Avenue.

He added that full details of the information provided to residents on 4th February including the map of the various sites considered was on the Worminghall PC website <http://www.bucksvoice.net/worminghall-parish-council/>

The next priority for the committee was to prepare the Plan including site assessment criteria and green space proposals. When completed it would then be necessary to consult with the Environment  Agency and other statutory bodies on the proposals before they could be finalised and presented to the PC for approval. At this stage a 6 week consultation process would then be undertaken with the residents.

It was noted that in the last few days Rectory Homes had leaflet dropped every house in Worminghall to gauge the level of support from residents for their proposed development of 16 houses and play area/ green space on farmland between Ickford Road and The Avenue.

Don Potter stressed that this initiative was not currently supported by the NP committee as there would be no discussions with any landowner on potential development sites until the NP had been finalized. He added that he was very disappointed that Rectory Homes who are very familiar with the Neighbourhood planning process were apparently not prepared to allow sufficient time for the Worminghall NP to be prepared.

However he added that he would write to Rectory Homes asking them to share with the Committee any feedback they received as this would be very useful additional information in helping the Committee assess the view of the residents. It was suggested that ideally for any residents responding to the Rectory Homes leaflet to also copy their correspondence to the NP committee: [worminghallnp@gmail.com](mailto:worminghallnp@gmail.com)

**7/ Village Amenities:** Village Hall is in need of repointing on the right hand wall, they have asked the PC to help and give a donation towards the costs - £5,060. They have a possible grant of £2,000. The Clerk will draw up a budget and a donation/ S137 will be considered at the May meeting which depends on their grant being paid.

The new **website** designed by ‘Impact’ should be up and running shortly, this is being part funded by the grant for the NP. A test site has been sent to various village organizations for up-dating and input. [www.websitetesting.eu/worminghall/](http://www.websitetesting.eu/worminghall/)

**8/ Ditches & hedges**: Litter Pick: Thanks to the residents who turned out on a very wet day to do this.

**9/ Local Area Forum**

**Camo skips**: Have re- let the premises to SCB skip hire. Oakley Parish Chairman raised this issue with the District Councillor, Michael Rand on our behalf. Residents were encouraged to complain to the District Councillor about the AVDC Enforcement team who were not enforcing the notices which have been served. michaeljohnrand@yahoo.co.uk

The next LAF meeting is scheduled for June 15th venue to be confirmed. The Chairwoman has volunteered to attend.

A meeting to explain the Unitary Council was held in Feb, Cllr Hopcroft attended. He said that currently there are 5 District Councils, Aylesbury being one, all overseen by Buckinghamshire County Council. Going forward they will possibly form two Unitary Councils for Bucks, one in North and one in the South doing away with AVDC.

He also attended a meeting about the River Thame. Reporting that this was a naturalist conservation group who were trying to preserve the wildlife and log the species which inhabit it. Rather than address future flooding issues by dredging it.

**10/ Planning**: 17/00514/APP Insertion of 3 dormer windows to front elevation. No objections. Approved.

17/00490/APP Elizabeth House, Wornal Pk, Erection of upper storey to accommodate 2 flats. Objection due to suitability of location and traffic.

11/ Planning Up-date: 42a The Avenue to complete works to upstairs window.

**12/Finance & Expenditure:** Bank Balance: £8,760.90 including Devolution grant for 2017/18

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| 16/02039/APP - WORMINGHALL  Wornal Park Menmarsh Road Worminghall Buckinghamshire HP18 9PH  Erection of a detached B1(c)/B8 unit together with parking. No objections, but concerns were raised about the increase in traffic that this may cause and hope that adequate parking arrangements are in place to deal with extra cars and lorries. This site was fully developed several years ago.   |  | | --- | | New Audit company appointed from 2017/18 PKF Little John. New guidance can be adopted this year, although may not be necessary as the Financial Regulations were up-dated and adopted in 2016.  Clerk’s salary 29 hrs @9.99 + expenses = 298.16  2 x Training sessions @ 31.85 63.70  Village Hall Hire for NP Consultation 36.00  Srarkx Ltd - Streetlight safety check 300.00  Printer inks 51.49  Impact – new website 592.80  Accounts ready for inspection by Don Potter for the Internal Audit.  14/ **Correspondence:** 1**/** Dst Council elections May 4th.  Eon price increase of 1. | |  | |

Consultation fees for Neighbourhood Plan 1,100.00

Website completion by Impact 592.80

Dog bin emptying 103.73

Received devolution payment for 2017/18 857.73

BALC subscription 96.59

Parish Council Insurance renewal 358.70

Re-pay to Groundworks 646.44

Eon Streetlighting 91.02

Accounts prepared for internal audit by Mr Potter ready for signing in May.

NP grant received from Groundworks of £2905

Expenditure recorded: as 50% of new website: 494.00 +VAT

Printing and art work materials £628.56

Hall hire £36

Consultancy fees of £1,100

Total spent: £2,258.56

Devolution payment received for 2017/18 £857.74

Total spent: £960

All payments agreed by the Council. All cheques signed by two Councillors and counterfoils initialed to comply with Financial Regulations adopted 2016.

Clerk attended a course on Annual audit as agreed by the Council.

Risk assessments distributed to Councillors for confirmation and up-dating if necessary. To be agreed in May.

**13/Correspondence:** Another Eon price increase of 1.35 per kWh from April, a price increase was made in July 2016. It is still cheaper than other suppliers.

**14/Any Other Business:** Clerk reported that there was mud on the roads and she contacted Highways to see if they will clean it up. This is a job contracted out to AVDC and will be done twice a year but the second sweep has not yet been done

Clerk can claim for laptop, software and printer/scanner so that she has equipment to pass to new Clerk when she leaves. This will be the final year that funding will be given by BALC.

Currently she is using her own equipment and being paid an annual fee to cover use of electricity and phone of £75.

To go on agenda for May meeting. Clerk to report condition of crossroads to highways team on ‘report a pothole’ site, and would urge all residents to do the same. Report a pothole:  
<http://www.buckscc.gov.uk/services/transport-and-roads/report-a-problem/report-a-pothole>

**15/ Date of next meeting** The Annual meeting will be held at 7.30pm on the 11th May to be swiftly followed by the First Meeting at 8pm.

Local organisations will be invited to give an account of their activities through the year.

**16**/Meeting closed 9.03pm.

The website address is:

<http://www.bucksvoice.net/worminghall-parish-council/>

***Acronyms:***

CLP Community Led Plan.

BCC Buckinghamshire County Council

MVAS Mobile Vehicle Activated Sign

AVDC Aylesbury Vale District Council

NP Neighbourhood Plan

PC Parish Council