**Neighbourhood Plan Minutes**

WORMINGHALL NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF MEETING ON 12 SEPTEMBER 2016 7.30 pm AT 64 THE AVENUE, WORMINGHALL

Attending: Steven Bramley, Don Potter, Tracey Skates, Ian Parsons

Apologies: Ramsay Hovell, Keith Dunford, Sally Chapman (Consultant)

1. **Terms of reference** for steering group as previously circulated in draft were agreed. Officers were selected as follows; Steven Bramley: Chair, Don Potter: Finance, Tracey Skates: Communications

2. **Policies**. There was a full discussion of policies for the WNP. In addition to those set out in the Village Plan, the suggestions of villagers at the recent fete, as also separately circulated, were considered. The following priority areas for seeking villagers’ views were identified:

* Play or recreation area
* Open green space in the village
* Wornal Park, employs 220
* Scale of future development
* Location of development
* Type of preferred development

3. **Next steps**. The following immediate next steps were agreed, subject to the views of Sally Chapman:

* Post minutes of steering group meeting on WNP email account, copied to steering group members, Sally Chapman and Clerk to Parish Council (SB)-done 19/9
* Publicise the WNP on the Worminghall News and Events website (SB)-done 18/9
* Prepare a leaflet questionnaire seeking villagers’ views on the Village Plan and identified priority areas, including an up to date map of development in the village and details of proposed allocation of development in the Vale of Aylesbury Local Plan (SB/TS)
* Set up an online survey, also known as a Survey Monkey, to get villagers’ views on questionnaire electronically (TS)
* Prepare financial estimates with a view to seeking AVDC funding (DP)- in progress
* Prepare one page summary of progress ahead of each parish council l meeting-(SB)
* Continue to monitor villagers’ views on Worminghallnp@gmail.com email account

It was recognised that formal consultation with landowners, service providers and other statutory consultees would be for later consideration.

4. **Date of next meeting**. To be confirmed, ditto venue.

SB 13/9/16