

# WORMINGHALL PARISH COUNCIL

1 Pottery Close, Fairford Leys, Aylesbury, Buckinghamshire, HP19 7FY

ENCL:  
M16

## Minutes of the Meeting Held on Thursday 31<sup>st</sup> October 2019 at Worminghall Village Hall

Present

Cllr Skates (Chair),  
Cllr Bramley  
Cllr Hopcroft  
Dist Cllr Rand

**DRAFT**

2 members of the public

Item		
1	Apologies	Apologies were received from Cllr Showell
2	Declaration of Interest	There were no declarations of interest.
3	Minutes	Minutes from the meeting held 19 <sup>th</sup> September 2019 were unanimously accepted by the council then signed and dated by the Chairman.
4	Open Forum	The condition of the pavements was discussed. The clerk advised that he had already written to BCC but had no reply. Clerk to write again to seek affirmation of when the pavements would be repaired.
5	Expressway	The Chairman briefed the council on the NEG meeting held on the 29 <sup>th</sup> October. Overview notes of the meeting to be posted on the website.
6	Transparency Core Document	The council agreed unanimously to accept the Training Policy TCD.
7	Proposed Meeting Dates	The dates proposed meeting dates for the next year were accepted by the Council.  9 <sup>th</sup> Jan 20 7 <sup>th</sup> Feb 20 5 <sup>th</sup> Mar 20 2 <sup>nd</sup> Apr 20 7 <sup>th</sup> May 20 4 <sup>th</sup> Jun 20 16 <sup>th</sup> Jul 20 3 <sup>rd</sup> Sep 20 15 <sup>th</sup> Oct 20 12 <sup>th</sup> Nov 20 10 <sup>th</sup> Dec 20
8	Meetings Attended	Cllr Skates attended the Expressway meeting. Overview of meeting posted to Website.
9	Church Yard Donation	The clerk reported that a request for a donation had been received from the PCC for a donation towards the upkeep of the Churchyard. The Council resolved to make a donation of £250 and review if a further donation could be made later in the FY if funds allow.
10	Councillor Resignation & Vacancy	The clerk informed the council that he had received a letter of resignation from Paul Backhouse. The Chairman and the Council expressed their thanks for the hard work undertaken by Paul and wished him all the best for the future.

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		The Council resolved to fill the vacated post by co-option and tasked the clerk to advertise the vacancy.																											
11	Repair of Bridge over the Brook	The Council has been made aware of the poor state of repair of the bridge over the Brook. Clerk tasked to write to the Rights of Way Officer at BCC.																											
12	Councillor Vacancy	The Clerk advised that the Formal Notice for the Vacancy of a Councillor had been prepared and required signature. Notices will be posted to the village notice boards and to the website.																											
13	Response to Planning Applications	There were no planning applications in the consultee tray of the planning portal.																											
14	Repair and Upgrade of Street Lights	The clerk advised that the works to convert the remaining lights to LED had been received and would cost £1840 + vat. This exceeded the planned budget by £340. The council resolved to accept the increased cost and that the work should be instructed immediately.																											
15	Review of Clerks Pay	The council agreed that the uplift in pay should be as advised by the SLCC for the corresponding point scale.																											
16	Damaged Road Sign	The road sign at Old Farm Close has been knocked down. Clerk to write to Arriva to seek costs for replacement.																											
17	Payments	<p>The following payments were authorised.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">19/41 – HMRC</td> <td style="text-align: right;">£88.80</td> <td></td> </tr> <tr> <td>19/41 – Wage</td> <td style="text-align: right;">£134.07</td> <td></td> </tr> <tr> <td>19/42 – Travel Expenses</td> <td style="text-align: right;">£13.95</td> <td></td> </tr> <tr> <td>19/43 – Microsoft</td> <td style="text-align: right;">£13.56</td> <td></td> </tr> <tr> <td>19/44 – Laser Printer</td> <td style="text-align: right;">£64.00</td> <td></td> </tr> <tr> <td>19/45 – Quickbooks</td> <td style="text-align: right;">£33.60</td> <td style="text-align: right;">- Direct Debit</td> </tr> <tr> <td>19/46 – Green &amp; Growing Cut 6</td> <td style="text-align: right;">£330.00</td> <td></td> </tr> <tr> <td>19/47 – Green &amp; Growing Cut 7</td> <td style="text-align: right;">£330.00</td> <td></td> </tr> <tr> <td>19/48 – EON</td> <td style="text-align: right;">£89.44</td> <td style="text-align: right;">- Direct Debit</td> </tr> </table>	19/41 – HMRC	£88.80		19/41 – Wage	£134.07		19/42 – Travel Expenses	£13.95		19/43 – Microsoft	£13.56		19/44 – Laser Printer	£64.00		19/45 – Quickbooks	£33.60	- Direct Debit	19/46 – Green & Growing Cut 6	£330.00		19/47 – Green & Growing Cut 7	£330.00		19/48 – EON	£89.44	- Direct Debit
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18	Close & Date of Next Meeting	The Chairman closed the meeting at 20:57. Next Meeting will be held on the 10th December at 8pm.																											

Signature of Presiding Chair:

  
  

Date: 10/12/19