**Minutes of the Meeting** **Held on Thursday 3rd September 2020 virtually via Teams**

Present

Cllr Skates (Chair)

Cllr Hopcroft

Cllr Bramley

Cllr Wright

Buckinghamshire Councillor Rand

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| Item |  |  |
| 1 | Apologies for absence | None received |
| 2 | Declarations of interest | None received |
| 3 | Approval of minutes | Minutes from the meeting held 16th July 2020 were unanimously accepted by the council then signed and dated by the Chairman. |
| 4 | Open forum | No members of the public attended. Queries received re extending the 30mph limit to village sign towards Ickford and overdue re-opening of footpath. |
| 5 | Councillors report of meetings attended | Community Board meeting attended by Chair. The minutes from this meeting to be distributed to all other councillors. |
| 6 | Respond to planning applications | There were no new planning applications. |
| 7 | Notice Boards/Bus shelters | Further to some examples provided, it was agreed that aluminium noticeboards would be the most suitable. The Chair will provide a choice of options so that these can be organised. A quote has been requested for repairing/repainting of the bus shelters. |
| 8 | Annual Audit | Don Potter has reviewed the 2019/2020 Financial Statements and these have been approved by councillors. |
| 9 | Approve financial payments | None |
| 10 | AOB | Buckinghamshire Councillor Rand will chase up the response re the closed footpath and provide update on this and the latest on enforcement at Skip hire and the application at the Traveller site.  Cllr Hopcroft to replace batteries in MVAS and move to Menmarsh Road.  Cllrs Hopcroft and Wright to provide a review of the drains in the village and letters to be sent to landowners asking that ditches are cleared in order to reduce risk of flooding. Chair to write to highways technician in order to resolve issue with blocked drains Clifden Road following roadworks.  We are still in urgent need of a Clerk.  Chair has contacted website provider re new email address and renewing SSL certificate |
| 11 | Close & Date of Next Meeting | The meeting was closed at 21.08. The date of the next meeting will be the 15th October 2020 at 8pm via Teams. |

Signature of Presiding Chair:

Date: