**Minutes of the Meeting** **Held on Monday 6th September 2021, via Teams**

Present: Apologies:

Cllr Skates (Chair) Cllr Wright

Cllr Bramley

Cllr Showell

Cllr Hopcroft

Rebecca Martin – Parish Clerk

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| Item |  |  |
| 1 | Apologies for absence | Cllr Wright |
| 2 | Declarations of interest | None |
| 3 | Approval of minutes | Minutes from the meeting held 18th August 2021 were unanimously accepted by the council then signed and dated by the Chairman. |
| 4 | Review and approval of Annual Accounts and AGAR | Don Potter has now performed the audit of the accounts and agreed with the draft numbers submitted for approval.   Income for 2020/1 £14,826 and Expenditure £5,185.Mr Potter’s comments:The quarterly review should be reinstated.There should be a detailed review of all projects planned for the next 12 months.There should be a review of risks and controls.Nothing else major has been shown from the audit.Cllrs discussed the balance of the bank account and agreed it was sensible to keep good reserves. The new play area could be quite costly. WPC should also support local charities, the church and the Village Hall.Clerk to check Transparency Documents on the website are up to date.Cllrs all voted to approve the AGAR and to sign the Certificate of Exemption for 20/21 |
| 5 | Approval of payments | The following payments were approved:* 1. Green & Growing SI339 £660.00
	2. Rebecca Martin July/Aug £188.38
	3. Buckinghamshire Council - election £102.34
	4. Fortem Digital - SSL £120.00
	5. Tracey Skates – Microsoft x 4 £ 45.12
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| 5 | Close & Date of next meeting | The meeting was closed at 18.54. The date of the next meeting will be 30th September at 8.00 pm in the Village Hall. |

Signature of Presiding Chair:

Date: