**Minutes of the Meeting** **Held on Thursday 30th September 2021, Worminghall Village Hall**

Present:

Cllr Skates (Chair)

Cllr Bramley

Cllr Showell

Cllr Hopcroft

Cllr Wright

Rebecca Martin – Parish Clerk

Two members of the public

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| Item |  |  |
| 1 | Apologies for absence | none |
| 2 | Declarations of interest | Cllr Hopcroft and Cllr Showell declared an interest in the planning application for the Almshouses. |
| 3 | Approval of minutes | Minutes from the meeting held 6th September 2021 were unanimously accepted by the council then signed and dated by the Chairman. |
| 4 | Open Forum | New benches: Cllr Wright has made the PCC aware of the new bench and are in discussions in where to place it. Second bench will be placed near The Clifden Arms, Cllr Wright to discuss exact location with the owners.  New bins: sign required making people aware they are not for dog waste. Clerk to look at signage options.  Bus shelters: amount of items being left is gradually decreasing. Would like to encourage people to only leave items at the bus stop near the pub as that isn’t used as a “bus stop”. The other is used and therefore we need to keep the seating clear.  Footpath: no further updates.  Bridleways at the airfield will continue to be closed for a further 6 months.  Menmarsh Road flooding: issue caused by Gigaclear; Bucks Council are now following up as work should have been completed two months ago.  Neighborhood Plan: need to start reviewing this next year. Cllr Bramley to look at the process we need to follow. |
| 5 | Councillor’s report of meetings attended | None |
| 6 | Traffic calming options for the Village | Cllr Hopcroft and Cllr Wright will look at the current speed warning sign to see if it can be solar powered rather than changing batteries regularly.  Discussed commissioning a feasibility study or whether we can get funding for this. Previous studies have been completed.  Agreed to review again in 6 months. |
| 7 | Response to planning applications | 20/02677/ADP – Coldstream Farm – Support  21/03404/APP – Clifden Arms PH – Support  21/03261/ALB – The Almshouses – support |
| 8 | Audit Exemption | External audit is currently taking place on 2020/21 accounts. A notice has been put on our website stating this.  External auditors didn’t receive prior year AGAR despite being sent so fees incurred and statutory recommendation received.  No correspondence had been received by WPC prior to email dated 24/08/21  Discussion about why emails are not received on the WPC email addresses. Cllr Wright to look into with Impact. |
| 9 | Quarterly Spend Review | All approved and agreed with the current spend.  VAT refund requires attention. |
| 10 | Payments | The following payments were approved:   * 1. Simply Sorted £276.00   2. PFK Littlejohn £576.00 |
| 11 | AOB | Discussion on the mobile homes now on the traveller’s site on the Oakley Road and the general increase in size of the site. Agreed to write to Buckinghamshire Council about this now that the local plan has been adopted and this site is not part of the allocation. |
| 12 | Close & Date of next meeting | The meeting was closed at 20.55. The date of the next meeting will be 21st October at 8.00 pm in the Village Hall. |

Signature of Presiding Chair:

Date: