**Minutes of the Meeting** **Held on Wednesday 6th December 2023, Worminghall Village Hall**

Present:

Cllr Skates (Chair)

Cllr Bramley

Cllr Hopcroft

Cllr Wright

Cllr Tinkler

Clerk – Rebecca Martin

One member of the public

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| Item |  |  |
| 1 | To receive apologies of absence | None |
| 2 | To receive declarations of interest | None |
| 3 | Approval of minutes | Minutes from the WPC meeting 19th October 2023 were unanimously accepted by the council then signed and dated by the Chairman. |
| 4 | Previous minutes/actions | See actions at the bottom of the minutes. |
| 5 | Budget 2024/25 | Budget agreed for 2024/5 with income of £15,363 and expenditure of £21,780. Shortfall covered by underspend in previous years.  Discussion on whether to budget for another speed sign.  White Gates – increase budget by £2k  Precept – keep the same as last year.  £4.5k for Worminghall Village Hall project – The timing of the second instalment of £4,500 to remain in 2024/5 budget but may need to be paid earlier. |
| 6 | Open forum | Proposal received from Chris Craggs to maintain/improve the bus shelters. Agreed to proceed.  21 Clifden Road – ash tree growing into garden, Clerk to arrange for it to be cut back. |
| 7 | Ditches / Drainage update | Cllr Wright has met with Bucks Council to discuss next steps. Flooding outside Brissenden Farm; home owners to be contacted to clear ditches. |
| 8 | Devolution – grass cutting | Agreed not to change current grass cutting area under Devolution. Clerk to obtain another quote for grass cutting in the village. |
| 9 | Worminghall Village Hall | Carry forward |
| 10 | Planning applications | 23/03560/ALB – no objections  23/03564/APP – no objections |
| 11 | Approve financial payments | All of the below were approved:   * Clerk expenses October & November £8.98 * Clerk salary/HMRC October & November £76.50 & £84.15 * Microsoft (Cllr Skates) £118.20 * Green & Growing £330 * The Howe Trust £60 |
| 12 | AOB | Donations:  Advent windows (Thomley) £300, PCC £700, Dementia Carers Respite £500  Meeting dates for next year:  18th January  22nd February  21st March  25th April  23rd May  27th June  1st August  12th September  17th October  21st November  12th December  All with a 7.30pm start time. |
| 13 | Next meeting | Thursday 18th January 2024  Meeting concluded at 20.45 |

**Actions**

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| **Action** | **Owner** |
| White gates at entrances to village | Cllr Tinkler provided prices. Cllr Wright to contact Elaine Hassell to discuss (Cllr Bramley to provide contact details) |
| Change direction of speed sign on Menmarsh Road | Cllr Wright and Cllr Hopcroft |
| Playground insurance and maintenance costs | Clerk – to carry forward |
| Playground equipment | Cllr Tinkler to carry forward |
| Community Living Room/Warm Hub | Cllr Tinkler to provide list of questions for WVH – ideally 2 hrs on a Tuesday or Wednesday am |
| Traffic Calming | Cllr Skates to register with Community Speedwatch |
| Bus Shelters | Clerk to let Chris Craggs know to proceed |
| 21 Clifden Road | Clerk to contact tree surgeon |
| Grass cutting | Clerk to obtain alternative quotes |
| 2024 dates | Clerk to book Village Hall |

Signature of Presiding Chair:

Date: